

Date _____



Store _____

Application for Employment

Name _____ Phone _____

Street _____ Email _____

City _____ State _____ Zip _____ Legally Eligible to work in the US? Yes No

Soc Sec # _____ Age (if under 18) _____ Date of Birth (if under 18) _____

Have you ever been convicted of a felony? Yes No If yes, explain: _____

Do we have your permission for a background check? Yes No _____

Education

Junior High _____ Yrs Completed: _____ Activities/Honors _____

High School _____ Yrs Completed: _____ Activities/Honors _____

College _____ Yrs Completed: _____ Activities/Honors _____

Other _____ Yrs Completed: _____ Activities/Honors _____

Previous Employment *(List Present, or most recent employer first)*

Employer's Name, Address, & Phone: _____

Dates Employed: From _____ To _____ Reason for Leaving _____

Position/Duties _____ Final Salary _____ Supervisor _____

Employer's Name, Address, & Phone: _____

Dates Employed: From _____ To _____ Reason for Leaving _____

Position/Duties _____ Final Salary _____ Supervisor _____

Availability

Date which you will be able to start _____ how many hours per week _____

Available Hours:							
From	-	To	Anytime	From	-	To	Anytime
Monday	_____	_____	_____	Thursday	_____	_____	_____
Tuesday	_____	_____	_____	Friday	_____	_____	_____
Wednesday	_____	_____	_____	Saturday	_____	_____	_____

References *(not relatives)*

Name _____ Occupation _____ Phone _____

Name _____ Occupation _____ Phone _____

What is your means of transportation to work? _____

I hereby certify that the information contained on this application is true and accurate and understand that if I am employed, any misrepresentation of facts on this application is sufficient cause for dismissal. I also understand that this employment application and any other company documents are not contracts of employment. I further acknowledge that I may terminate my employment or my employment may be terminated by the company at any time for any reason not contrary to law. I understand that no employee of the company has any authority, at present or in the future, to alter my at-will employment status or the policies of the company (with which I agree to comply in consideration of my employment if I am employed), except the owners, who may only do so in writing. Employees may be subject to reasonable suspicion drug and alcohol testing.

I HAVE READ AND FULLY UNDERSTAND THE FOREGOING STATEMENT

Date: _____ Signature of Applicant: _____

Note to manager: Keep a copy in employee file for your records.